

**THE FEDERAL UNIVERSITY OF PETROLEUM RESOURCES, EFFURUN**

**P.M.B. 1221, DELTA STATE, NIGERIA**

**REQUEST FOR EXPRESSION OF INTEREST (EOI) BY CONSULTANTS FOR CONSTRUCTION PROJECT**

**(A) INTRODUCTION**

The Federal University of Petroleum Resources, Effurun (FUPRE), Delta State, Nigeria, hereby requests for Expression of Interest by Consultancy Firms for the provision of consultancy services for the following proposed Projects as indicated in the Scope of Consulting Services:

**S/N Proposed Projects**

- (1) College of Science Building – Phase II: 2016 TETFund Normal Intervention Fund
- (2) Petroleum and Gas Research Centre
- (3) Engineering Development and Research Centre
- (4) Marine and Offshore Research Centre
- (5) Environmental & Toxicology Research Centre

**(B) SCOPE OF CONSULTING SERVICES**

Consultants and or Consulting Firms specialized in providing the following scope of services for the above-named proposed Projects are specifically invited to respond to the solicitation for Expression of Interest (EOI):

- (1) A Preparation of preliminary designs and estimates;
- (2) Advising on Cost Alternatives;
- (3) Production of detailed Architectural working drawings and detailed Engineering Design Drawings;
- (4) Preparation Of detailed Bills of Quantities, Bills of Engineering Measurement and Evaluation; and
- (5) Project Monitoring and Site Supervision.

**(C) ELIGIBILITY CRITERIA FOR PRE-QUALIFICATION OF CONSULTANTS**

**Suitably qualified and interested Consultants are required to submit the following pre-qualification documents:-**

- (1) Evidence of incorporation/registration with Corporate Affairs Commission;
- (2) Current Tax Clearance Certificate;
- (3) Audited Accounts for the last three years;
- (4) Bank Reference Letter;
- (5) Evidence of current Certificate of Compliance from the National Pension Commission;
- (6) Evidence of Current ECS Clearance Certificate from the National Social Insurance Trust Fund;
- (7) Company Profile showing details of verifiable experience in similar job and attaching evidence of award and completion of at least three projects of similar scope and complexity;
- (8) Evidence that the firm is registered with ARCON, COREN, NIA, NIQS, QSRBN or similar bodies;
- (9) Curriculum Vitae of all professional and technical personnel and evidence that they possess relevant professional qualifications such as COREN, NIA, NIQS, ARCON, etc.;
- (10) Evidence that the Project Manager has successfully completed and delivered similar projects; and
- (11) Evidence that the firm possesses relevant Tools and Equipment, indicating their location and whether they are leased or owned.
- (12) Affidavit confirming that the Firm is not in receivership or the subject of insolvency petition or winding up proceeding and that none of the Directors is the subject of any bankruptcy proceedings;
- (13) Affidavit confirming that none of the Directors has been convicted in any country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter and
- (14) Affidavit disclosing whether or not any officer of the University, BPP or TETFund is a present or former Director or employee of the bidder firm and a confirmation that all the information presented in the bid is true and correct in all particulars.

**Note:** The documents should be arranged in the order listed above.

**(D) SUBMISSION OF EXPRESSION OF INTEREST DOCUMENTS:**

Interested Consultants should forward five (5) hard copies of their application in A4 sized paper, spiral bound, numbered serially and duly signed by authorised signatories in a sealed envelope and labeled “**Expression of Interest for Consultancy Services for the Proposed College of Science Building – Phase II....**” with Bidder’s name at the top right hand corner, and addressed to:

**The Procurement Unit**

**(Vice Chancellor’s Office)**

**Federal University of Petroleum Resources**

**P.M.B 1221**

**Effurun, Delta State**

All envelopes should be hand-delivered and dropped in the Tender Box located in the

Procurement Unit, Office of the Vice Chancellor.

**(E) CLOSING DATE:**

The closing date for the submission of Expression of Interest by Consultants is **Friday, 14<sup>th</sup> April, 2017 by 12:00 noon.**

**(F) OTHER INFORMATION**

(1) It should be noted that the University would be free to verify any claim made by consultant, firm or individual, and reserves the right to reject any Application.

(2) Only shortlisted Consultants shall be invited to collect Request for Proposals and present their Proposals.

**(G) OPENING OF SUBMISSIONS**

The submission for Expression of Interest shall be opened immediately after the closing date and time. Venue of the Opening shall be at the University Auditorium **on Friday, 14<sup>th</sup> April, 2017, by 2:00pm.**

**DISCLAIMER**

(i) The Federal University of Petroleum Resources, Effurun, reserves the right to reject any or all submissions that do not meet up with the requirements as specified and or cancel the entire bidding process

(ii) The University is not bound to shortlist any bidder and is not obliged to reply or enter into any correspondence with any Consultant, Firm or Contractor regarding the outcome of this request for expression of interest.

(iii) All costs and associated expenses incurred as a result of responding to this advertisement shall be borne by the bidder

(iv) The University is not obliged to award the consultancy contract to the lowest bidder.

**Signed:**

**Mr. E. M. Ichendu, FCAI, MNIM**

**Registrar**